



Marri Laxman Reddy Institute of Technology and Management

(UGC Autonomous)

Dundigal, Hyderabad – 500043

Divyangjan Policy

With effect from 18th August 2016

Divyangjan policy

Policy for Students with Disabilities

Commitment to Inclusion

Marri Laxman Reddy Institute of Technology and Management (MLRITM) is committed to providing equal educational opportunities for all students. We believe that physical disabilities should not hinder a student's pursuit of technical education. MLRITM actively encourages participation from students with disabilities and offers various support services to ensure their academic success.

Scribing Services

MLRITM offers scribing services as a pre-approved testing accommodation for students who are unable to write due to a disability. Scribes are individuals who physically write or record answers on behalf of the student during examinations.

Examination Provisions for Students with Disabilities

The following provisions are available to both temporarily and permanently disabled students:

- **Scribes:** Students in need of a scribe during examinations can request this service upon recommendation by the principal. The Controller of Examinations will grant extra time for disabled candidates to complete exams.
- **Scribe Qualifications:**
 - Not employed by MLRITM.
 - Not a relative of the student.
 - Possesses educational qualifications lower than the student.
 - Has experience in transcribing information (preferred).
 - Completes a declaration form provided by the institute.
 - Demonstrates the ability to write legibly.

General Information for Scribing Services

- Prior to the exam, the scribe and student will review the scribing guidelines and procedures together.
- Students using a scribe will be provided with a quiet testing environment to minimize distractions.
- The scribe's role is solely to assist the student in accessing and responding to the exam content. Scribes are not permitted to:
 - Correct the student's dictation.
 - Point out mistakes during the exam.
 - Prompt the student in a way that influences their response.

Amenities for Students with Disabilities

MLRITM is committed to providing a barrier-free environment and offers the following amenities for students with disabilities:

- **Ramps and Rails:** Strategically placed ramps and rails are available at building entrances and exits to ensure easy access for wheelchair users.
- **Assistive Technologies:**
 - JAWS (Job Access with Speech) screen reader for visually impaired students.
 - Open Book software for converting printed materials into electronic text format with high-quality speech output.
- **Accessible Toilets:** Spacious and well-maintained toilets with grab bars and non-slip flooring are available for students with mobility impairments. Separate facilities are provided for different disabilities.
- **Lifts:** Dedicated lifts are accessible throughout the buildings to ensure easy movement for students with mobility limitations



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